

Do you need a CITI Account?

How to Set Up Your CITI Account & Activate Biosafety Required Training

Go to <http://www.citiprogram.org> and select “Register” to create an account. Following 7 steps.



Subscriptions ▾

Courses ▾

Resources

Support ▾



Register

Log In

Access requires registration as an affiliate of a subscribing CITI institution or as an unaffiliated learner.

1. Select your Organization Affiliation: Enter “University of North Carolina at Charlotte” in the text box. Continue to Step 2.
2. Provide Personal Information. Required questions are marked with an asterisk (*). Continue to Step 3.
3. a) Create your Username and Password
b) Choose a security question and provide an answer.
Continue to Step 4.
4. Provide Country of Residence Information. Continue to Step 5.
5. Indicate your interest (Yes/No) in receiving Continuing Education Unit (CEU) credit for completed CITI Program courses. Indicate your interest (Yes/No) in participating in research surveys from CITI. Continue to Step 6.
6. Provide additional information required by UNC Charlotte’s Office of Research Compliance by completing all questions with asterisks. When answering “Which course do you plan to take?” **Select Biosafety and Biosecurity.**
Continue to Step 7.
7. On the “**Select Curriculum**” page, Skip Questions 1 – 7 and scroll down to Question 8 “**Biosafety Program Courses,**” then select the appropriate course(s). There are seven (7) courses available depending on your role/research/work:
 - **Principal Investigators BSS**
 - **Laboratory Personnel BSS**
 - **Institutional Biosafety Committee (IBC) Members Training**
 - **NIH Guidelines for Research Involving Recombinant and Synthetic Nucleic Acid Molecules**
 - **Animal Biosafety**
 - **USDA Permits**
 - **Shipping and Transport of Regulated Biological Materials**

Note: For example, if your research/work/role involves the introduction of infectious microorganisms into animals, select “Animal Biosafety”; or if you are working with recombinant or synthetic nucleic acids, select “NIH Guidelines for Research Involving Recombinant and Synthetic Nucleic Acid Molecules.”

Select “**Submit**” to return to your Main Menu page. This page shows your courses completed, in progress and passed. Please note that you can log in, log out of CITI, and pick up where you left off for a given course until you complete it.

Please read directions carefully on the main course page before beginning a course! For all courses in CITI, you will need to take quizzes. To “pass” a course, you must achieve an average score of 80% (i.e., all of your combined quiz scores must equal an 80% average overall).

Do you need more information? Contact: Dr. Angelica Martins, Biosafety Officer
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